

Library of Michigan

Bill & Melinda Gates Foundation

**Public Access Computer Hardware Upgrade
Program
(PAC HUG)**

**PAC HUG
Round Two
Technical Requirements**

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PAC HUG Grant Technical Requirements

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I. OVERVIEW & TIMELINE

Overview:

The Global Libraries program of the Bill and Melinda Gates Foundation works to give all people, regardless of age, race, income, or geographic location, free access to digital information. To ensure equitable access to digital information, the Gates Foundation recognizes the need for libraries to provide and sustain current computing hardware platforms for public access.

The "Public Access Computer Hardware Upgrade Grant Program" (PAC HUG) focuses on leveling the playing field for libraries in disadvantaged communities by providing opportunities to replace public access computers to meet the needs of the communities that the libraries serve.

The Gates Foundation disbursed funds for the PAC HUG program in Michigan to the Library of Michigan as the grant administrator and the Library of Michigan Foundation as the fiscal agent. The Gates Foundation established the following priorities for the PAC HUG program:

Priority One: Moving Toward Public Access Computer Equity

Description: Applicants must replace PACs that (a) are not upgradeable, (b) are still in active service, and (c) were purchased or obtained with funds from Foundation grants through the year 2000, with current public access computing hardware and software.

Priority Two: Sustaining Public Access Computer Equity in the Future

Description: Funds remaining after implementing Priority 1 (Moving Toward Public Access Computer Equity) may be allocated to Eligible Libraries that previously replaced all or a portion of their PAC hardware and software purchased or obtained up through the year 2000.

Priority Three: Meeting Public Access Computer Demand in High-need Communities

Description: Any funds remaining after implementing Priority 1 (Moving Toward Public Access Computer Equity) and Priority 2 (Sustaining Public Access Computer Equity in the Future) may be used to meet the needs of Eligible Libraries serving communities with high needs and high demands for public access computing services.

For priority three, funds will be distributed in priority fashion to areas with the highest combined poverty and unemployment rates, as determined by the 2000 Census.

The Library of Michigan, as the administrator of the PAC HUG program, distributed funds through the Library of Michigan Foundation for the Gates PAC HUG Program Round One. At this time, the Library of Michigan will complete Round Two of the program by directing the distribution of funds through the Library of Michigan Foundation for the remaining Priority Two and the Priority Three purposes.

Disbursement of Round Two funds is subject to availability of funds and the number of applications received. The total funds available for Round Two of the PAC HUG program are \$877,000.

Timeline:

| | |
|--|-------------------|
| Grant Application and Grant Technical Requirements sent to eligible libraries: | August 27, 2007 |
| Grant Application Due: | October 1, 2007 |
| Grant Contracts Issued: | November 2007 |
| Grant Contracts Return Deadline: | December 7, 2007 |
| Grant Funds Disbursed: | December 21, 2007 |
| Deadline for Revision Requests: | March 3, 2008 |
| Grant Funds Expended: | March 31, 2008 |
| PAC Installation Deadline | April 30, 2008 |
| Grant Expenditures Summary Report Filed: | April 30, 2008 |

II. ELIGIBILITY

Eligibility Criteria:

Within Round Two, eligible libraries are defined as follows:

- The library is currently eligible for state aid to public libraries; AND
- The library has Gates Foundation funded public access computers that were not replaced in Round One of this grant program; OR
- The combined poverty and unemployment rates of the library's Service Area population in 2000 is greater than 15%, according to the Census Bureau 2000 Decennial Census.

Eligibility may be extended to libraries where the combined poverty and unemployment rates of the library's Service Area population in 2000 is less than 15%, according to the Census Bureau 2000 Decennial Census, if funding is available.

A list of libraries by the combined poverty and unemployment rates for the library's Service Area population is available at www.michigan.gov/ldds.

III. APPLICATION INSTRUCTIONS

To be considered for funding, the Library of Michigan must receive the application no later than 5:00 p.m., October 1, 2007.

Please fill out the entire application completely. Incomplete applications will not be eligible for funding.

Application Page One - Applicant Information:

Applicant Information: List library contact information. Indicate library cooperative membership if applicable. The fiscal agency is the organization whose bank account the grant funds flow through for the exclusive benefit of the library organization. The fiscal agent is the individual employed by the fiscal agency that has access to the financial books and records that pertain to the grant project. If the fiscal agent is the same person as the library director, please list the director's name. Do not leave the fiscal agent name blank. Check the box for appropriate library class size.

Signature Block: The application must have original signatures; signature stamps and copies of signatures are not acceptable. If an individual fulfills both the role of library director and fiscal agent, they must sign both lines.

Application Page Two - Proposal:

Public Access Computers: List the total number of public access computers currently available to the public in the library by operating system and the overall total.

Operating Systems:

| | |
|--------|---------------------------------------|
| NT: | Microsoft Windows NT (New Technology) |
| 95: | Microsoft Windows 95 Edition |
| 98: | Microsoft Windows 98 Edition |
| ME: | Microsoft Windows Millennium Edition |
| 2000: | Microsoft Windows 2000 |
| XP: | Microsoft Windows XP |
| Vista: | Microsoft Windows Vista |
| Mac: | All Mac operating systems |

For the two questions in the proposal, give a brief justification in the space provided of your public access computer needs in light of the Gates' Foundation's goal to provide free, equitable access to digital information.

- The number of public access computers needed;
- Other eligible expenditures needed.

Application Page Three – Budget:

As part of this round of the PAC HUG program, the library cooperatives have negotiated a statewide discount for public access computers with Dell. If you wish to take advantage of the discount to purchase additional computers **outside** of the PAC HUG program, contact your library cooperative to make arrangements for you with Dell.

The budget page may be copied as needed.

1. Public Access Computers: This applies only to the PACs, not to other eligible expenditures.

A. If you wish to have a library cooperative purchase the PACs for you:

List the number of PACS needed. The Library of Michigan will contact the library cooperative and arrange the purchase for you. Library cooperatives will purchase a standard package only. To see the specifications of the cooperative purchase, see Appendix D.

B. If you wish to purchase the PACS directly:

Fill out the grid by listing the computer you wish to purchase, the price per unit and the quantity. Multiply out the price per unit and cost to give a total cost. You may not request more than \$1,000 per computer. Include the operating system as part of the PAC. Other software may be listed in other eligible expenditures.

2. Other Eligible Expenditures: If you have other eligible expenditure needs, list those items here. For sections (a) through (d), please list each individual item with a price per unit, a quantity, a total cost, and a section total. If more space is needed, copy the budget form as needed. Please refer to Section V of this document for allowable eligible expenditures.

We strongly recommend you consider security software, such as Deep Freeze.

3. Total Funds Requested: Total the Public Access Computer funds and Other Eligible Expenditures section totals for an overall total of funds requested.

IV. DEFINITION OF A PUBLIC ACCESS COMPUTER

The Bill & Melinda Gates Foundation defines a Public Access Computer (a “PAC”) as follows:

A) The computer is available for access by the public at no cost and without intervention by staff;

B) The computer provides access to external information resources (*e.g.*, the Internet and bibliographic databases); *and*

C) The computer can access personal productivity or reference software (*e.g.*, word processing, presentation, spreadsheet, electronic encyclopedia software, or other educational software).

V. ELIGIBLE EXPENDITURES

Grantee libraries are responsible for expending grant funds for public access computers (PACs) as defined in Section V of this document.

Eligible expenditures include the following:

- Complete PAC systems (CPUs, monitors, keyboards and mice).
- Individual Components for upgrade (hard drives, additional memory, video, networking, or other cards).
- Any software for the PACs. You are encouraged to request security software if needed.
- Support services purchased for the computers, such as extended warranty / technical support and replacement services purchased from the original equipment manufacturer or other support vendor.
- Installation and configuration / customization of security settings of the PACs to ensure long-term sustainability (*e.g.*, the purchase, installation, or configuration of PAC software or hardware security solutions).

Funds ***cannot*** be used either to replace or upgrade *staff* computers or other infrastructure, networking or peripheral equipment (*e.g.*, furnishings, network cabling, electrical wiring, switches, firewalls, or printers).

VI. GRANT DISBURSEMENT, PURCHASING & REPORTING PROCEDURES

Disbursement:

Applicant libraries will be notified of the amount of funds granted and receive two copies of the grant contract in November 2007. To receive grant funds in a timely manner, applicant libraries must return both grant contracts signed no later than December 7, 2007.

If the applicant library is granted less funds than requested in the initial application, the applicant library will be requested to submit a revised PAC HUG Round Two application proposal and budget before a grant contract can be issued.

Round Two of the PAC HUG program funds will be disbursed directly from the Library of Michigan Foundation no later than December 21, 2007.

Funds for PACs purchased through a library cooperative will be disbursed to the library cooperative. Funds for PACS purchased by the library will be disbursed to the library. Funds for other eligible expenditures will be disbursed to the library.

Purchasing:

Libraries receiving PAC HUG Round Two funds will have until March 31, 2008 to purchase computers with the funds provided and until April 30, 2008 to install the purchased computers or other eligible items.

Libraries may purchase computers individually or they may request on the application that they wish their library cooperative to purchase the computers. Library cooperatives will purchase a standard package only. The Library of Michigan will contact the library cooperative and arrange the purchase for you. Libraries who purchase computers through their library cooperative will still need to purchase any other eligible expenditures directly.

Libraries that would like to purchase additional computers outside the PAC HUG grant program may do so at the price negotiated by the library cooperatives from Dell, but must arrange the purchase through their library cooperative.

Reporting:

Libraries receiving PAC HUG Round Two funds must report on the use of grant funds by April 30, 2008. The Grant Expenditures Summary Report is Appendix C and is available as an Excel file at www.michigan.gov/ldds. To complete the report, list each vendor, invoice total and the amount of grant funds expended for each separate purchase. Please use additional copies of the form if necessary. Attached copies of all invoices. The library director and fiscal agent must sign the form.

Computers purchased by the library cooperative do not need to be included in the Expenditures Summary Report. The library cooperative will report on these computers.

VII. TECHNICAL SPECIFICATIONS FOR PUBLIC ACCESS COMPUTERS

Public access computers purchased with PAC HUG grant funds must meet the following technical specifications. Libraries operating thin clients do not need to meet these specifications for workstations:

PC or Laptop:

Operating System: Genuine Microsoft Windows XP Professional Edition (SP2) or Vista.

System: NTFS Processor: Intel Pentium Processor (3.4Ghz, 800Mhz) or better.

Memory: 1 GB DDR2 Dual Channel Ram, but capable to expand to 2 GB or more.

Hard Drive: 80 GB SATA hard drive or better.

Floppy drive: Not required.

Media Storage Device/Optical Drive: 48X32 CDRW/DVD.

Video Card: Vista Compatible video card (optional).

Network Adapter: 10/100/1000.
Resource CD: Required.

MAC:

iMACs with operating system of the most recent generation.

Library Cooperative purchased Public Access Computer specifications:

See **APPENDIX D** for information on the specifications for PACs that will be purchased by the library cooperatives.

VIII. GRANT REVISION PROCEDURES

If the grantee is unable to purchase the specific items listed in the application, a revised list of items must be submitted to the Library of Michigan PAC HUG Team in writing. The revised list must be approved before purchases are made. Items purchased without approval from the Library of Michigan may not be allowable purchases for grant funds.

To request a revision, submit a revised list of eligible expenditures with brief descriptions and prices and an explanatory letter signed by the library director to the PAC HUG Team.

The deadline for revision requests is March 3, 2008.

The Library of Michigan PAC HUG Team will make every effort to respond quickly to grant revision requests. If you are unsure of whether you need to make a revision, please contact the PAC HUG Team.

Library of Michigan

Bill & Melinda Gates Foundation

**Public Access Computer Hardware Upgrade
Program
(PAC HUG)**

**PAC HUG Grant
Technical Requirements**

Appendices

APPENDIX A

Contact Information

All documents and certificates should be mailed to:

Library of Michigan
Attention: PAC HUG Team
702 W. Kalamazoo Street
P.O. Box 30007
Lansing, MI 48909-7507

| | | |
|--|--------------|--|
| Karren Reish, Library Grants Coordinator | 517-241-0021 | kreish@michigan.gov |
| Sonya Norris, Library Web Site Administrator | 517-373-4457 | norriss2@michigan.gov |
| Kyle Kay Ripley, Grants Analyst | 517-373-1303 | kripley@michigan.gov |

These individuals may also be reached by fax at: 517-373-5700.

APPENDIX B

Example of Grant Agreement for PAC HUG Funding

Michigan Department of History, Arts and Libraries LIBRARY OF MICHIGAN

THIS GRANT AGREEMENT FOR PAC HUG FUNDING (Grant Agreement) is made and executed by and between the State of Michigan by the Department of History, Arts and Libraries, on behalf of the Library of Michigan (the Library) and _____ (the Grantee), on _____.

The Bill & Melinda Gates Foundation, through a Public Access Computer Hardware Upgrade Grant (PAC HUG), has awarded the Library of Michigan funds for the purpose of upgrading public access computers in public libraries in Michigan. The funds are to be spent on eligible costs for Priority 2 and 3 libraries, as described in the PAC HUG Round Two Technical Requirements.

The Library now desires to grant PAC HUG funds, as available, to libraries, to enable them to complete the activities of the PAC HUG program.

The Library desires to grant, and the Grantee wishes to receive, a grant of PAC HUG funds for the purposes authorized by law and by the granting authorities, as applicable, under the terms and conditions set forth below.

THE LIBRARY AND THE GRANTEE AGREE AS FOLLOWS:

1. Authority

The Library is authorized to enter into this Grant Agreement pursuant to the Library of Michigan Act, 1982 PA 540, §§ 10(3)(g), (h) and (m), MCL 397.20. The Grantee is authorized to enter into this Grant Agreement pursuant to the State Aid to Public Libraries Act, 1977 PA 89, §§ 8(2)(d) and 8(2)(h) and § 14, MCL 397.558 and MCL 397.564.

2. Purpose

The purpose of this Grant Agreement is to award PAC HUG funds in the amount of _____ to the Grantee. The information contained in Section 4. Project Work of this Agreement comprises the deliverable activities expected of the Grantee.

3. Term

The term of this Grant Agreement will be from the date of execution through April 30, 2008, to cover services delivered and products installed during the project period, unless this Grant Agreement is terminated sooner under any of its provisions or sections or extended following the issuance of a letter of extension by the Library.

4. Project Work

In consideration of receiving the grant described above, the Grantee agrees to commence and otherwise perform and complete the Project Work described in the Grantee's accepted PAC HUG Round Two Grant application.

5. Changes in Project Work

The Library acknowledges that the Grantee may desire to make changes in the Project Work after execution of this Grant Agreement. Accordingly, the Grantee may submit requests for changes in writing, provided that the reason for each request is specified in the submission, along with an explanation of how the proposed change will impact Project Work and the project budget. The Library will review each request and promptly furnish the Grantee with written notification regarding whether the request is approved or denied.

6. Encumbrances and Expenditures

The Grantee acknowledges that this Grant Agreement must be fully executed, *i.e.*, signed by representatives of both the Grantee and the Library, *before* any funds may be encumbered or expended for Project Work in accordance with this Grant Agreement.

7. Payment

The Library agrees to pay the Grantee the entire amount of this grant within 45 days of execution of this Agreement.

8. Availability of Funds

The Grantee acknowledges that the payment due under Section 7 of this Grant Agreement is contingent on the availability of funds from Congress, the State Legislature and other funding authorities and sources, such as the Michigan Department of Management and Budget and the Gates Foundation. The Grantee agrees that if PAC HUG funds become unavailable or are reduced by Congress, the Legislature, or other funding authorities or sources prior to time of payment prescribed in this Grant Agreement, the Library has no duty to pay any amount due. Further, the Library may reduce the amount of the awarded grant or terminate this Grant Agreement if PAC HUG funds are withdrawn or reduced.

9. Allowable and Unallowable Costs

The Grantee agrees to complete the Project Work consistent with the description set forth in the PAC HUG Round Two Technical Requirements. Only those encumbrances and expenditures that further the purpose for which PAC HUG grants are awarded will be considered allowable. All other encumbrances and expenditures are unallowable.

10. Records and Accounting System

The Grantee agrees to maintain such books, papers, accounts, documents, and other records as may be necessary to ensure a proper accounting of all funds received under this Grant Agreement and of the performance of all activities funded by the grant. The Grantee agrees to establish or continue to maintain a proper accounting system regarding Project Work, consistent with generally accepted accounting principles. The Grantee agrees to keep all

relevant records under this Grant Agreement for three years after the Grantee has received payment from the Library or until all audit problems have been resolved, whichever is later.

11. Project Final Report

The Grantee agrees to furnish the Library with a PAC HUG Grant Summary Expenditures Report by April 30, 2008.

12. Debarment and Suspension

The Grantee assures that transactions for the fulfillment of this Grant Agreement will not knowingly be made with any party which has been debarred or suspended from receiving federal financial assistance under federal programs and activities or who has been debarred from business with the State of Michigan under Executive Order No. 2003-2.

13. Other Certifications

The Grantee certifies, by its representative's signature to this Grant Agreement, that neither it nor any principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the grant by any federal or state department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach to this Grant Agreement an explanation of the reason.

14. Fair Labor Standards

The Library may immediately terminate this Grant Agreement if the name of the Grantee or any contractor, manufacturer or supplier of the Grantee appears in the register compiled by the Michigan Department of Labor and Economic Growth, or any successor agency, pursuant to 1980 PA 278, MCL 423.321 *et seq.*

15. Equal Opportunity and Other Non-Discrimination

The Grantee agrees to comply with all state and federal statutes and other laws relating to equal opportunity and non-discrimination in employment and access to public services, including but are not limited to the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.*; the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 *et seq.*; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973, 29 USC 794; the Age Discrimination Act of 1975, 42 USC 6101-6107; and the Americans with Disabilities Act of 1990, 42 USC 12101 *et seq.*

16. Indemnification and Limitation of Liability

The Grantee shall indemnify and hold harmless the Library, the Department of History, Arts and Libraries, the State of Michigan, and their officers, employees and agents, from and against any and all lawsuits, liabilities, damages, and claims, or other proceedings that are brought by any third party arising from or in connection with this Grant Agreement. Further, the Library is not liable to the Grantee, nor to any individual or entity with whom the Grantee contracts, for any direct, indirect, incidental, consequential or other damages or losses sustained or incurred as a result of activities, actions or inactions on the part of the Grantee undertaken in connection with this Grant Agreement, or from termination of this Grant Agreement for any reason under any section. The Grantee is solely liable for any liability resulting from the services furnished by the Grantee in furtherance of this Grant Agreement.

17. Termination

Either party may terminate this Grant Agreement by giving the other party 30 days written notice of termination. If this Grant Agreement is terminated, the Grantee shall fully reimburse the Library for any grant payment made before the date of termination, except for those expenditures of the Grantee made before the date of termination and for which the Grantee can furnish the Library with reasonable and acceptable documentation of expenditure. The Library, in its sole discretion, shall determine whether the Grantee has furnished reasonable and acceptable documentation. Upon termination by the Library under this or any other section of this Grant Agreement, the Library has no further financial obligation to the Grantee, except as provided in this section.

18. Audits

The Grantee shall comply with all applicable state and federal laws relating to audit requirements and shall give to the Library, audit agencies of the State of Michigan, and/or the Comptroller General of the United States, through any duly authorized representative, access to and the right to examine and copy all records, books, papers, accounts, and other documents related to the receipt and expenditure of funds received under this Grant Agreement.

19. Repayment

Should any activity under this Grant Agreement be determined by an auditor for the Library, the State of Michigan, or the Comptroller General of the United States to result in an unallowable cost, that portion of the grant allocated to the disallowed cost shall be repaid to the Library within 60 days after written notice of disallowance is received by the Grantee.

20. Governing Law

This Grant Agreement is governed by and must be construed under the laws of the State of Michigan. Any dispute arising from this Grant Agreement which cannot be resolved by the parties shall be resolved by a court of competent jurisdiction in Michigan.

21. Complete Agreement

This Grant Agreement, with its attachments, constitutes the complete and entire agreement of the parties and supercedes all prior contracts, agreements and representations between the parties, whether written or oral, relating to the subject of the grant award.

22. Severability

Each provision and section of this Grant Agreement is deemed severable from all others. If one or more provision or section of this Grant Agreement is declared invalid by a court of competent jurisdiction, the remainder shall nevertheless be deemed in full force and effect.

For the Grantee

Library Director

Date

Library Fiscal Agent

Date

For the Library

Nancy R. Robertson
State Librarian

Date

Mark Hoffman
Deputy Director

Date

APPENDIX C

Example of Grant Expenditures Summary Report, Due April 30, 2008.
Report available as an Excel file from PAC HUG team. Copy form as needed.



Library Name: _____

Address: _____

City: _____ Zip Code: _____

Fiscal Agency (if different): _____

Street Address: _____

City: _____ Zip Code: _____

Award Amount:

No. PACS Purchased
:

Date Submitted: _____

I have reviewed all documents included with this expenditure summary and certify that they are accurate and were appropriately eligible for expenditure of PACHUG grant funds. By signing I also verify that all computers purchased meet the minimum technical requirements as stated on pg. 8, section VII, PACHUG Grant Technical Requirements.

Fiscal Agent Signature

Library Director Signature

Typed Name

Typed Name

REPORT MUST HAVE ORIGINAL SIGNATURES

[illegible]

A complete, legible copy of each invoice must be attached to this form.

(Make copies of this form as needed.)

Send Expenditure Summary with Documentation to:

Department of History, Arts and Libraries

Kyle Ripley, Grants Analyst

PO Box 30007

Lansing, MI 48909-7507

Amount of Page no. _____ of _____

Total Amount Expended

APPENDIX D

Technical Specifications for PACs purchased by library cooperatives.

DELL QUOTATION

| | | | |
|---------------------------------|-------------------|---------------------------------------|----------|
| TOTAL QUOTE AMOUNT: | \$1,011.00 | | |
| Product Subtotal: | \$961.00 | | |
| Tax: | \$0.00 | | |
| Shipping & Handling: | \$50.00 | | |
| Shipping Method: | Ground | Total Number of System Groups: | 1 |

| GROUP: 1 | QUANTITY: 1 | SYSTEM PRICE: \$901.90 | GROUP TOTAL: \$901.90 |
|-----------------------------|---|------------------------|-----------------------|
| Base Unit: | OptiPlex 745 Minitower, Core 2 Duo E6300/1.86GHz,2M 1066FSB (222-5691) | | |
| Processor: | NTFS File System, Factory Install (420-3699) | | |
| Memory: | 2.0GB,Non-ECC,667MHz DDR2 4x512,OptiPlex 745 (311-5043) | | |
| Keyboard: | Dell USB Keyboard,No Hot Keys English, Black,Optiplex (310-8010) | | |
| Monitor: | Dell UltraSharp 1708FP Flat Panel with Height Adjustable Stand,17.0 Inch VIS,OptiPlex Precision and Latitude (320-5291) | | |
| Video Card: | PCIe,256MB ATI Radeon X1300 Pro,VGA/DVI adapter, Dual Monitor,Dell OptiPlex 745 Minitower (320-4965) | | |
| Hard Drive: | 160GB SATA 3.0Gb/s and 8MB Data Burst Cache, Dell OptiPlex320 and 745 (341-4216) | | |
| Floppy Disk Drive: | 3.5 inch,1.44MB,Floppy Drive Dell OptiPlex 320 and 745 Desktop or Minitower (341-3840) | | |
| Operating System: | Windows XP Professional Service Pack 2,with Media, DellOptiPlex 320, 740 and 745 English, Factory Install (420-6287) | | |
| Operating System: | Thank you for choosing Dell (310-8617) | | |
| Mouse: | Dell USB 2-Button Optical Mouse with Scroll,Black, OptiPlex (310-8009) | | |
| TBU: | RoHS Compliant Lead Free Chassis and Motherboard, Dell OptiPlex (464-1131) | | |
| CD-ROM or DVD-ROM Drive: | 16X DVD+/-RW SATA,Roxio Creator,Cyberlink Power DVD Dell OptiPlex 745 Desktop or Minitower (313-4378) | | |
| Speakers: | Internal Chassis Speaker Option, Dell OptiPlex Minitower (313-3350) | | |
| Documentation Diskette: | Resource CD contains Diagnostics and Drivers for Dell OptiPlex Systems (313-7168) | | |
| Factory Installed Software: | Energy Smart Settings, Dell OptiPlex (310-8344) | | |
| Service: | Type 3 Contract -Next Business Day Parts and Labor On-Site Response, Initial Year (980-4900) | | |
| Service: | Type 3 Contract -Next Business Day Parts and Labor On-Site Response, 2YR Extended (970-8862) | | |
| Service: | Dell Hardware Warranty Plus Onsite Service, Initial Year (985-2497) | | |
| Service: | Dell Hardware Warranty Plus Onsite Service, Extended Year (985-2498) | | |
| Installation: | Standard On-Site Installation Declined (900-9987) | | |
| Misc: | Readyware Installation Fee (365-1234) | | |
| Misc: | CFI Order Ready Asset Tag 3 (365-1388) | | |
| Misc: | Execute Disable Bit for Microsoft Windows XPSP2 set toOFF, Dell OptiPlex (463-7780) | | |
| | WINDOWS XP STICKER, OPTI/PWS/LAT/INSP/DIM (466-2909) | | |
| | Online Featured Promotion (460-7656) | | |

INCLUDED:

| SOFTWARE & ACCESSORIES | | | |
|---|----------|------------|---------|
| Product | Quantity | Unit Price | Total |
| OFFICE PROFESSIONAL PLUS 2007 ENG OLP NL AE | 1 | \$59.10 | \$59.10 |